



CONTACT US

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Nurturing Mind, Body & Soul



VISITOR INFORMATION

Welcome to Lyndhurst School

*Guidance for adults
visiting or working at
Lyndhurst School.*

Safeguarding is everyone's business



Lyndhurst School
Independent Education for boys and girls aged 3-11



PARKING

Visitors parking is on the school driveway to one side of the front door.

PERSONAL INFORMATION

It is unacceptable to give personal information to any child.

Examples include your social media addresses. Conversely, do not accept personal information from a child either for them or on behalf of others.

SMOKING

Smoking is not permitted on any part of these premises.

SAFETY

Fire

In case of fire, please leave immediately and follow your supervising member of staff.
The school congregates on 'The Astro' in front of the main building.

Lockdown

In the case of Lock Down, please make your way inside the nearest building and await further information from staff.

Accidents

Must be reported to the school office, where an Accident Report Form can be completed.

SAFEGUARDING

Safeguarding is the protection of children from harm and ensuring they grow up in a safe and caring environment.

Designated Safeguarding Lead (DSL)

Miss Emma Morgan (Head of Pre-Prep)

Deputy Designated Safeguarding Leads

Mr Andrew Rudkin (Headmaster)

Mrs Louise Nye (Secretary, Marketing & Admissions)

Governor responsible for Safeguarding

Jo Atkins (School Governor)

To contact our safeguarding team, please use:
dsl@lyndhurstschool.co.uk

Surrey Children's Single Point of Access (C-SPA)

Telephone: 0300 470 9100 cspa@surreycc.gov.uk

SIGNING IN

Lyndhurst School is committed to the highest standards in protecting and safeguarding the children entrusted to our care.

You will be asked to sign in, wear a visitor's badge.

A **red** lanyard means you will have to be accompanied whilst on the school premises.

A **green** lanyard indicates that the visitor has completed DBS checks, however, is not directly employed by the school.

Please remember to sign out and return your lanyard to the Front Office before leaving the premises.

PHOTOGRAPHY

We would like to remind you that taking images of any kind, of any child is not allowed.